



CROMARTY AND DISTRICT COMMUNITY COUNCIL

Minutes of meeting held on Monday 30 May 2016
in the Hugh Miller Institute

MINUTES
APPROVED
27.6.2016

Present

Community Councillors: Jacquie Ross (JR) Chair, Gabriele Pearson (GP) Secretary, Rosemarie Hogg (RH), Kenneth MacFarlane (KM), Alan McDonald (AM)

Youth Representative:

Highland Councillors: Cllr Craig Fraser (CF)

Police Scotland:

Member(s) of the public: Nigel Shapcott (NS) Representing Cromarty Care Project, Tony Van Dyke (TV) Representing Harbour Trust, Fran Sadler (FS) Representing Cromarty Open Gardens

Community Council Minute Secretary: Gillian McNaught (GM)

1	<p><u>Chairman's Welcome</u> JR welcomed everyone to the meeting.</p> <p><u>Apologies:</u> Sativa Alexander (SA), Cllr David Alston (DA), Estelle Quick (EQ) Treasurer, Diane Brawn (DB), PC Calum Reid (PC CR).</p>	
2	<p><u>Declaration of Interests</u></p> <p>No new declarations.</p>	
3	<p><u>Approval of previous Minutes 25th April 2016</u></p> <p>Minutes approved by AM and seconded by KF after the following amendments:</p> <ul style="list-style-type: none"> • Date of meeting at top of page corrected to 25th April • (Item 3) Date of Approval of Minutes corrected • (Item 13) Cllr Craig Fraser wished it to be minuted that he had raised the request from a resident asking for clarification about ownership of the strip of land below the Streupie. This has now been included along with the response by Cllr David Alston. • (Item 17.1) Draft minutes omitted that C&DCC Chair would write letter of thanks to Roger Young and the Snow Plough volunteer team. This has been done. 	
4	<p><u>Cromarty Open Gardens</u></p> <p>Fran Sadler updated Members on the Open Gardens Day scheduled for 9th July to coincide with the East Church Flower & Botanical Art Show. With over 20 Gardens open to the public, FS had contacted HC regarding Public Liability Insurance and was informed that if run under the auspices of the C&DCC the event will be covered. JR will contact Vivienne Plampton for further advice and contact FS in the event of any issues. FS was thanked and left the meeting.</p>	JR

5	<p><u>Youth issues</u> No report this month.</p>	
6	<p><u>Matters Arising</u></p>	
6.1	<p>(5 CCP new carers advert on Facebook). Discharged.</p>	
6.2	<p>(5 Forward CL website contact to CCP). Discharged.</p>	
6.3	<p>(5 Contact CCP ref repayment of funds and future status). Treasure not at meeting, report back at next. Ongoing.</p>	EQ
6.4	<p>(8.4 Continue progress on travel plan with Primary School). Ongoing.</p>	SA
6.5	<p>(8.5 Contact HC to inform contractors about protection of Links). Covered on report, Appendix H. Discharged.</p>	
6.6	<p>(8.6 Report damaged bus timetable noticeboard to HC). On report, Appendix H. Discharged.</p>	
6.7	<p>(8.7 Update on master copy for Hospital Road sign). Ongoing.</p>	DA
6.8	<p>(8.7 Contact HC about Bank Street lorry access/damage issues and Traffic Management Plan for Cromarty). Source correct contact and then take forward. Ongoing.</p>	CF
6.9	<p>(8.9 Craig to find out who deals with ice warning sign and Gillian to put on agenda in the Autumn). Discharged until later in year.</p>	
6.10	<p>(8.10 Follow up on Ferry tender process after 6th May). KM reported that there had been a hold up with legal matters regarding the purchase of the ferry but it is anticipated this would be completed at the end of this week (Friday 3rd June), the ferry sailing up the canal in the few days and a service starting very soon. Discharged.</p>	
(cont)	<p>6.11 (8.12 Jacquie to call in to Plexus about updating software for the CL website. Gabriele to feedback to Kristina that residents like using CL website for local information). The software has been already updated and the works much better on mobile devices. Discharged.</p>	

(cont)		
6.12	(8.13 Follow up on unclean state of Alan Square Toilets). Covered on report, Appendix H. Discharged.	
6.13	(8.14 Feedback information from Academy PC emailing system). There have been a few glitches with the Academy system so not something to use yet. Once a Member is appointed to administer email addresses to circulate C&DCC information, emails should be kept safe and private with an easy 'opting out' system in place. Discharged.	
6.14	(8.16 Follow up outlets for C&DCC publication sales). Ongoing.	EQ
6.15	(10.1 G forward standard question for pilot 50mph on BI, J post on Facebook and E make available in PO). Done. See 11.3 for current results. Ongoing.	EQ, GP & JR
6.16	(12 Post of Facebook request for market stall storage and suitable filing cabinet for HMI). New Filing cabinet now installed in HMI. Discharged.	JR
6.17	(13 Craig to follow up with HC potholes in Townlands, Jacquie to post pothole reporting on Facebook). On report, Appendix H. Discharged.	
6.18	(14 Follow up suggestions regarding the alternative campervan/parking site). Covered in item 11.4. Discharged.	
6.19	(14 G forward survey on CL website, J post on Facebook and a summary for the C&DCC noticeboard. Done. Discharged.	
6.20	(16.1 Distribute details ref: Townlands barn). Update given, awaiting further information. Ongoing.	JR
6.21	(17.1 Write letter of thanks on behalf of C&DCC to Roger Young and snow plough team). Done. Discharged.	
6.22	(17.4 Report back on trees in Forsyth place). Ongoing.	RH
6.23	(17.5 Contact HC Waste ref: additional bin in Victoria Park). Ongoing.	CF
6.24	(17.6 Pick out action points from Cromarty Survey to follow up). Done. Discharged.	
6.25	(17.7 Follow up table and chairs on pavement causing an access issue). Continue to monitor. Ongoing.	RH

<p>7</p>	<p><u>Cromarty Care Project</u></p> <ul style="list-style-type: none"> • The Valuation Day on 7th May raised £509. • The CCP would like to participate in the Gala in some way and NS was invited to attend the next Gala meeting on 31st May or contact a member of the committee. • The operations of CCP are expanding and interviews for a Co-ordinator post will take place on 3rd June. • A successful Skype test was carried out between NS at the Hugh Miller Institute and George Carson at the Citizens Advice Bureau in Dingwall. (<i>Minute Secretary note: This item moved up from AOB on the agenda</i>). To take this remote CAB service forward, a laptop that runs Windows 10 and Skype is required along with a place to store it. It is proposed the service runs from 10-12 on Mondays when the Library is open and would also require volunteer facilitators. JR will advertise this on Facebook. • The Emergency shed at Victoria Hall is finished, bar some final details. The generator is installed and tested and the Cromarty Tractor will eventually be housed there once security has been improved. <p>JR expressed thanks and made special mention of the huge amount of work NS and the team of volunteers have undertaken on this project.</p> <p>Nigel was thanked for his input.</p>	<p>JR</p>
<p>8</p>	<p><u>Harbour Trust</u></p> <ul style="list-style-type: none"> • The second Harbour Users open Forum would be taking place on Tuesday 31st May at the Cromarty Arms. All welcome. • Engineering solutions for repairs to the Admiralty Pier have been progressed and it is proposed that work would begin at the end of the summer. • The dredging programme is in hand. • The application to SSE to grant fund the upgrading of the harbour electrics was unsuccessful but further avenues will be explored. • The Revision Order is still awaiting comment from Ministers and will now likely be completed later in the year. • A resident had asked if the ‘new’ Harbour Trust would be appointed by a full public election. TV will look into this and report back. <p>TV was thanked for his input. NS left the meeting.</p>	
<p>9</p>	<p><u>Police Report</u></p> <p>PC CR circulated a report by email prior to the meeting. (Appendix A) (<i>Minute Secretary’s note: An update was received after the meeting and is included</i>).</p> <p>JR would like PC CR’s advice on whether emptying waste water in a public space is worth reporting to Police. GP will clarify and feedback.</p> <p>GP extended congratulations on behalf of the C&DCC to PC Calum Reid on his marriage.</p>	<p>GP</p>

10	<p><u>Gaelic Chapel</u></p> <p>CF reported that a meeting was held on 11th May to progress the vision of stabilising the building and making it wind and water tight. An updated structural report is needed which CF is following up and new Trustees are required. JR will put a request on Facebook.</p>	JR
11	<p><u>Community Councillors' Portfolios</u></p> <p>11.1 <u>Alan McDonald</u></p> <ul style="list-style-type: none"> • Cromarty Gala - the next Committee meeting is 31 May and a full programme for all ages is coming together. The ice cream van that parked on the road last year will be invited to take an official pitch inside the Victoria Park. JR recommended A&I Butchers in Culloden for the BBQ. Votes for the Gala Queen will be counted at the meeting and thanks extended to everyone for their involvement in preparations to date. <p>11.2 <u>Rosemarie Hogg</u></p> <ul style="list-style-type: none"> • Tree problem, Forsyth Place - Nick Richards, HC Forestry officer is due to carry out an inspection. • Pavement table and chairs (Minutes 25.4.2016, 17.7) - RH had spoken to Jean Henderson at The Pantry about the reported access problems outside the teashop where a table and chairs sit. RH confirmed to Members that this area of pavement does not belong to the tea shop. RH will continue to monitor. <p><u>Gabriele Pearson</u></p> <p>11.3</p> <ul style="list-style-type: none"> • Black Isle Community Councils (BICC) - the next meeting is on 13th June and as GP cannot go, DB will attend. • Speed Survey - Votes on a possible pilot scheme on the Black Isle to limit vehicle speed to 50mph has so far counted 7 - for and 57- against. • GP has received lots of complaints about the poor state of ditches, potholes, mud and trees on roads, not just in town but in outlying areas. <p>11.4 <u>Jacquie Ross</u></p> <ul style="list-style-type: none"> • The Links - JR had spoken with interested parties about the possibility of a campsite on the boat park space (Minutes 25.4.2016, item 14). Some suggestions were for a privately run site while others would like to see it as a community project. GP will speak in the first instance to Planning for advice and following that, it was suggested a development group could be formed. <p>(cont)</p>	

(cont)	<p>After conversations with residents and email correspondence about Links issues, JR proposes that</p> <ol style="list-style-type: none"> 1. notices be placed on the links to welcome vehicles but asking that the space be respected. 2. white demarcation lines mark the areas where parking would cause least disruption to residents on Braehead and Links. AM will ask Crystal about a white liner. <p>Toilets on the Links were discussed and it was noted that there have been more complaints since the toilets were removed and the number of holiday coaches greatly reduced because of the lack of facilities within easy access of the bus parking/turning area.</p>	<p>JR</p> <p>AM</p> <p>JR</p>
12	<p><u>Victoria Hall Report</u></p> <p>Alan Plampton circulated prior to the meeting the Victoria Hall Report (Appendix B), VH Year End Accounts 2015-16 (Appendix C), Victoria Hall EPC (Appendix E) & Assistant Youth Worker, Fraser Thompson's May Report (Appendix F).</p> <p>The Victoria Hall Report, <i>item 4</i>, asked that Members minute their thanks to Nigel Shapcott and the Community volunteer team (see also <i>item 7</i>).</p>	
13	<p><u>Treasurer's Report</u></p> <p>EQ circulated her report prior to the meeting. (Appendix G)</p> <p>JR received a cheque from the Middleton Trust for the Youth Worker post and thanked the Trust for their support.</p> <p>EQ had a letter from HC confirming this year's grant as 984.86 less 145.78 insurance = 839.08. The grant is not paid until certified accounts and AGM minutes are submitted after the meeting in June.</p>	
14	<p><u>Highland Councillors' Reports</u></p> <p>Craig Fraser</p> <ul style="list-style-type: none"> • CF had circulated his updated report following a meeting with Graham Mackenzie (Appendix H). CF wished to thank Sheila Currie for her help on items 1- 4. There is now a planned timetable in place to tackle issues highlighted. • CF has recently raised a complaint with HC about the grass cutting on the Links. • CF has sent a report and requests to HC to alleviate the drainage problems at The Paye, Vennels and Church Street. 	
15	<p><u>The Links</u></p> <p>Discussed under item 11.4.</p>	
16	<p><u>Cromarty Ferry</u></p> <p>Discussed under <i>Matters Arising 8.10</i>.</p>	

<p>17</p>	<p><u>Correspondence</u></p> <p>Letters/emails received by GP:</p> <ul style="list-style-type: none"> • Play equipment company advertising their goods. • Local Government Boundary Commission for Scotland Final Recommendations report can be accessed online. • Police Scotland thanks for completing their survey. • Groam House invitation to opening of their new season. • A complaint from a resident about the verges between Clunes House and the 100 steps being severely cut back. CF will forward to HC. • An email received through the CL Website from Glynis Thomas nee Duff, who was upset to find a marker and rose placed at her Grandfather’s grave had been removed. CF will follow up with HC. • Highland Leader Programme is ready to receive applications to a £6.6m fund for projects benefiting communities across the Highlands. <p>Letters/emails received by JR:</p> <ul style="list-style-type: none"> • two residents with concerns about the Links (discussed under item 11.4). • An email from Ronnie MacRae at the Highland Small Communities Housing Trust regarding Townlands Barn. Solicitors are engaged in discussion and the result of these talks will be fed back to C&DCC. • Ingrid Rochford enquired if a shelter for passengers could be installed at the Ferry slipway. CF will enquire with HC. 	<p>CF</p> <p>CF</p> <p>JR</p> <p>CF</p>
<p>18</p> <p>18.1</p> <p>18.2</p> <p>18.3</p> <p>18.4</p>	<p><u>AOB</u></p> <p>Citizens Advice Bureau Remote Service in Cromarty - discussed under item 7.</p> <p>Cromarty Survey Action Points -</p> <ol style="list-style-type: none"> 1. The C&DCC push for speed signs at the top of the Denny. 2. RH & GP suggested a trial run from August of a 30 minute ‘drop in’ session at 7pm so that residents can raise issues directly with Members for discussion at the C&DCC meeting to follow at 7.30pm. AM & JR will be available for this first session. 3. Follow up on people who have volunteered their services. 4. Look again at forming a local Business Development Group. <p>Defibrillators - A subgroup of Denise MacFarlane, Ronald Young, Nigel Shapcott and JR made contact with the charity Lucky2BHere who have agreed to give a defibrillator and cabinet to the town and train people in its use. In return, the town has pledged to make as big a donation as possible to the charity. The Harbour Trust has already put forward £500 and the Fire Brigade is organising a Quiz during the Gala week to raise funds. It was agreed JR would set up a Just Giving page for further donations and other suggestions were put forward.</p> <p>It was noted that the Victoria Park grass had been cut with the wrong type of mower resulting in a mess. CF will follow up with HC.</p>	<p>GP</p> <p>JR & AM</p> <p>JR</p> <p>JR</p> <p>CF</p>

19	<u>Planning</u> New Planning applications circulated prior to the meeting by GP (Appendix I).	
20	<u>Date of Next Meeting</u> Monday 27th June 2016, Hugh Miller Institute, Church Street, Cromarty. AGM @ 7 pm followed by C&DCC meeting @ 7.30pm	
	JR thanked everyone for attending and for their input. The meeting concluded at 9.05pm.	

Summary of Action Points

Reference	To whom allocated	Notes
4	Jacque	Contact Vivienne for advice ref: Public Liability for groups
6	Estelle	Report back on CCP repayment of funds and future status
6.4	Sativa	Continue progress on travel plan with Primary School
6.7	David	Update on master copy for Hospital Road sign
6.8	Craig	Find correct Contact about Bank Street lorry access/ damage issues and Traffic Management Plan for Cromarty
6.12	Craig	Follow up on unclean state of Alan Square Toilets
6.14	Estelle	Follow up outlets for C&DCC publication sales
6.15	Gabriele, Jacque, Estelle	Report back on final voting on 50mph pilot scheme.
6.16	Jacque	Report back on request for market stall storage
6.20	Jacque	Update Members on Townlands Barn when information becomes available
6.22	Rosemarie	Report back on site visit by HC ref trees in Forsyth place
6.23	Craig	Contact HC Waste ref: bin in Victoria Park
6.25	Rosemarie	Monitor table and chairs on pavement causing an access issue
7	Jacque	Advertise on Facebook requirements for CAB Remote Service
9	Gabriele	Ask about what is considered relevant issues to report to Police
10	Jacque	Post request for Gaelic Church Trustees on Facebook
11.4 (1)	Jacque	Notices for the Links

11.4 (2)	Alan	Ask Crystal about white line markers
11.4	Jacque	Follow up with HIE Development Trust Association about potential funding and discuss suggestions with John Nightingale.
17	Craig	Report to HC about cutting at path side between Clunes and 100 steps.
17	Craig	Follow up complaint about removal of rose and marker at grave
17	Jacque	Feedback information regarding Townlands
17	Craig	Ask HC about possibility of passenger shelter at Ferry slipway
18.2 (1)	Gabriele	Follow up on speed signs
18.2 (2)	Jacque and Alan	Attend first 'drop in' session at August meeting at 7pm.
18.2 (3&4)	Jacque	Follow up on volunteers in survey and possible business group
18.3	Jacque	Set up Just giving page for Lucky2Bhere and defibrillators
18.4	Craig	Follow up with HC complaints about grass cutting in Park

Appendix A

Agenda item 7

Police Report 25/04/16 to 25/05/16.

I can report that high-viz mobile patrols have been carried out in the Cromarty area and also several licenced premises checks. Again you will be pleased to know that in terms of crime it has been an extremely quiet month. The only two incidents which I would like to highlight to you which give a clear indication of the positive pro-active police work which is carried out in your area are – 28/04/16 female charged with failing to wear a seatbelt whilst driving in Cromarty and 28/04/16 male charged with driving with no insurance in Cromarty.

Of note, no further complaints this month re use of laser pens by youths. Long may that continue.

Just to update you on a couple of things.

Parking Denny Road – As promised I got a traffic warden to attend Cromarty. I have attached his feedback

“I managed to have a look at the parking issues in Cromarty today. Unfortunately there are no lines and signs anywhere in the town which make me enforcing parking out of the question.”

I would suggest that if this is the case then you should approach the council roads department and discuss the possibility of getting improved signage in the village and or double yellow markings in the most problematic areas if they would oblige. If there are cars causing an obstruction etc by the manner of their parking then we the police, obviously have powers afforded to us to take appropriate action. This is something I will keep an eye on whilst on patrol.

PC Calum Reid

Appendix B

Agenda item 12

Cromarty & District Community Council Meeting - 30th May 2016

Agenda Item 12 - Victoria Hall Report

APOLOGIES FOR NO REPORT TO THE LAST MEETING DUE TO DATE CONFUSION

1. As promised for the last meeting, please find attached the Hall's financial accounts for the year to 31st March 2016. In due course, these figures will form part of the C&DCC Accounts to 31st March 2016. These figures reflect yet another strong year of growth, as well as the continuing reinvestment of Hall funds back into this Community asset.

ACTION - Information only, no action required.

2. The Licence to Occupy renewal is still ongoing. Unfortunately no change from our last report. We understand the draft of a new Licence is currently with the Highland Council's Legal Department. We have had to agree to pay for their legal costs, which we hope to have funded by the BI Discretionary Fund. Awaiting estimate of costs to make the application to Di Agnew.

ACTION - Information only, no action required.

3. The Hall has now received an Energy Performance Certificate (copy attached). We have also received a report containing suggested actions that could help to improve the Hall's Energy Performance rating which, at present, is understandably categorised as Very Poor. However, although we have the potential to improve our rating by nearly 40%, the Hall would still be rated as Very Poor, on the EPC scale. Work on these potential improvements will commence after the Emergency Response Centre work has been completed.

ACTION - Information only, no action required.

4. **Emergency Resilience Project** - Vast progress has been made in the work to set up the Victoria Hall as an Emergency Response Centre, as part of the Cromarty & District Emergency Action Plan. Most of the work has now been completed and a big thank you should be given to Nige Shapcott and his team of volunteers for erecting the Hall's new Storage Unit. This was a great Community effort. Outstanding work currently includes final testing of the new electrical system, groundworks, fitting an extra part for the unit and some security. Once these tasks have been completed (probably by the end of June), the Hall (as part of the Public Entertainment Licence Renewal) will be arranging a Fire Service visit to inspect and give advice on Diesel/ LPG storage in the unit. Once this has happened, we will notify Planning (via Lynne Sproull) of the work completion. Following this, it is proposed to re locate the Council's snow plough to its new home. Attached are the latest Budget figures for the Project and, now that the SSE grant has been received (currently with CCP), the outstanding invoices can be paid and the current C&DCC Fund deficit can be cleared. Members should note that although there is currently a potential £600 surplus on this budget, The Hall Building Fund has had to carry the cost of new emergency hall lighting, which has been necessitated by the Project. During this work (and possibly more during final testing) we have uncovered errors in the Hall's electrical circuits which will need to be resolved before being powered by the new generator. Hopefully this should not involve vast extra costs, but it may be as well to regard this 'surplus' as no more than a 'contingency'.

PROPOSED ACTION - Members to minute their thanks to Nige Shapcott and his Community volunteer team. The rest for Information only, no action required.

5. As reported to Members, in March, the VHMC had taken the decision to disconnect the Hall showers. This work has now been completed and all water and electrical services to the showers have now been disconnected. During the last few weeks, a window in the downstairs ladies cloakroom was broken by a ball being used in the Victoria Park. This has been temporarily repaired (at no cost) awaiting a permanent repair by the Highland Council. This work is now added to the list of outstanding HC jobs that include two of the lights to the front of the building and the continuing flat roof problems above the kitchen area. We understand HC works orders have been issued for all of these jobs, but as yet remain outstanding. As the result of recent functions in the Hall, we are proposing to install permanent wall fixings for use by contractors decorating the main hall for booked functions. Following recommendations of such 'aesthetically pleasing' fixings being fitted in the Dornie and District Community Hall, by Eilean Donan Castle, this decision will make the venue more attractive to hire and avoid the risk of contractors damaging what are already very frail wall surfaces.

ACTION - Information only, no action required.

6. As yet we have not heard from Historic Scotland regarding the Hall's proposed Listed Buildings status.

ACTION - Information only, no action required.

7. Youth Café Report - Attached

ACTION - Information only, no action required.

Alan Plampton, VHMC

Appendix C
Agenda item 12

CROMARTY VICTORIA HALL				
Detailed Income & Expenditure				
for Year ended 31st March 2016				
Year to 31st March 2015				
£				
	Income			
100.80		Donations & Gifts		
1,000.00		Grants		
9,903.00		Hall rental income		
0.00		Interest Income		
1,800.00		Office Rental		
12,803.80	Total Income			
	Expenditure			
		Office Expenditure		
0.00		Professional fees		
0.00		Dues and Subscriptions		
87.73		Printing, Postage & Stationery		
38.85		Sundry Petty Cash		
0.00		Telecom & Internet		
126.58	Total Office Expenditure			
		Premises Expenditure		
1,364.00		Electricity		
0.00		Insurance		
2,516.90		Oil		
6,492.58		Repairs and Maintenance		
210.83		Supplies		
528.00		Water charges		
11,112.31	Total Premises Expenditure			
		Staff Costs		
3,041.25		Salaries		
3,041.25	Total Staff Costs			
14,280.14	Total Expenditure			
(1,476.34)	Surplus/(Deficit) for the Year			
£(1,476.34)	Surplus/(Deficit) for the Year			

Appendix D
Agenda item 12

CROMARTY EMERGENCY RESILIENCE PROJECT
VICTORIA HALL EMERGENCY RESPONSE CENTRE
BUDGET

FUNDING				£	£	
SSE Emergency Resilience Grant				9,000.00	Confirmed	o/s
Victoria Hall Building Fund				1,537.73	Confirmed	Received
BI Discretionary Ward Fund				3,400.00	Confirmed	Received
					13,937.73	
COSTS	Supplier	Size/Details etc				
Shed	Autobuild	2.5 x 5.25m		4,259.18	Confirmed	Paid
Construction Expenses	Rochford	Sealant & Grinder		28.46	Confirmed	Owed
	Shapcott	Tool Hire etc		200.00	estimate	
Groundworks	Plampton/Shepherd	Drainage & Levelling		100.00	estimate	
Security	?	Padlock & Fixing		50.00	estimate	
Shed Base (+ path)	Doug Shepherd	2.5 x 5.25m		1,250.00	Confirmed	Owed
Electrics	Morrison	As per quote		5,014.80	Confirmed	Owed
Generator	Morrison	6.5 kw		incl	Confirmed	n/a
Emergency Hall Lights	Morrison	As per quote		1,537.73	Confirmed	Owed
Diesel & Storage (30L)	?	?		100.00	estimate	
Range Cooker	Currys	BC190.2TCSS		464.00	Confirmed	Owed
Cooker Trolley	Amazon	Bentley 300kg		38.49	Confirmed	Owed
LPG & Storage	?	?		200.00	estimate	
Planning Fee	HC	N/A		101.00	Confirmed	Paid
					13,343.66	
				£	594.07	(DEFICIT)/CONTINGE

Energy Performance Certificate

Non-Domestic buildings and buildings other than dwellings

Scotland

VICTORIA HALL, 18 HIGH STREET, CROMARTY IV11 8YR

Date of assessment: 23 March 2016	Reference Number: 6710-6936-4009-0827-8006
Date of certificate: 23 March 2016	Building type: General Assembly/Leisure
Total conditioned area: 395.32m ²	Assessment Software: EPCgen, v5.2.g.3
Primary energy indicator: 751 kWh/m ² /yr	Approved Organisation: Elmhurst Energy Systems

Building Energy Performance Rating

Excellent

A+

Net Zero Carbon or better

(0-15)	A	
(16-30)	B	
(31-45)	C	
(46-60)	D	
(61-80)	E	
(81-100)	F	
(100+)	G	<div style="border: 1px solid black; padding: 2px 5px; margin-right: 5px;">Current 168</div> <div style="border: 1px solid black; padding: 2px 5px; margin-left: 5px;">Potential 129</div>

Very Poor **Approximate Energy Use:** 443 kWh per m² per year
Approximate Carbon Dioxide Emissions: 168.2 kgCO₂ per m² per year

The building energy performance rating is a measure of the effect of a building on the environment in terms of carbon dioxide (CO₂) emissions. The better the rating, the less impact on the environment. The current rating is based upon an assessor's survey of the building. The potential rating shows the effect of undertaking all of the recommended measures listed below. The Recommendations Report which accompanies this certificate explains how this rating is calculated and gives further information on the performance of this building and how to improve it.

Benchmark

A building of this type built to current building regulations at the date of issue of this certificate would have a building energy performance rating of: 38 C

Recommendations for the cost-effective improvement of energy performance

1. Replace tungsten GLS lamps with CFLs: Payback period dependent on hours of use.
2. Consider replacing T8 lamps with retrofit T5 conversion kit.
3. Add optimum start/stop to the heating system.

There are additional improvement measures applicable to this building. Refer to the Recommendations Report.

The Green Deal may allow you to make your building warmer and cheaper to run at no up-front capital cost. See your Recommendations Report for more details.

THIS PAGE IS THE ENERGY PERFORMANCE CERTIFICATE WHICH MUST BE AFFIXED TO THE BUILDING AND NOT BE REMOVED UNLESS REPLACED WITH AN UPDATED CERTIFICATE.

Appendix F
Agenda item 12

Cromarty & District Community Council

Youth Café Report - May 2016

Activities for October - May 2016

Junior Youth Café

Cromarty Jnr Youth Café is busy on a Monday night with up to 30 young people attending each week. The youth café has provided a range of activities:

- Arts & Crafts, young people able to take part in seasonal crafts.
- Dodgeball
- Football
- Tennis
- Badminton – Lead by a Highlife Highland Young leader who is also taking part in Saltire Awards.
- Teams Games
- Ice Breakers
- Cooking
- Baking

Snr Youth Café

At the Snr Youth Café there is range of activities provided for young people:

- PS4 Nights
- Football
- Badminton
- Cookwell & Bakewell Classes

Cromarty Cookwell & Bakewell Project

Wanda, Vicky & I run Cookwell or Bakewell classes on a Monday nights, 6 snrs each week with a good mix of both boys and girls. Cookwell is about enabling young people to cook on a budget and make quick but healthy meals, each week they make 4 different courses, a Bread, Starter, Main Course & a Dessert. This class is to help increase confidence and social skills, learning the basics about cooking from what different measurements are to cooking the food completely. The food that the group are producing is amazing

Cromarty Chanter & Pipe Class

All of the pipers are coming on really well. Father Mel is really impressed with the group and how well they are all coming on.

Committees

In Cromarty we have young people on various different forums and Committees:

Young girl Ross & Cromarty Youth Forum - Erin Lambert

Young girl on The Community Council - Sativa Alexander

Youth Improvement Group – Sativa Alexander

Highland Youth Parliament – Sativa Alexander & Tomos Dargie

Cromarty Primary School

On a Tuesday morning I was assisting Social Work with Resilient Kids. The P7's from Cromarty & Resolis attended this. Resilient Kids is about enabling young people to become more resilient when moving up to the academy.

Over the course of the 6 weeks young people looked at their emotions and how they think they would react and feel in different situation. Health and Well-being was key to all sessions. Young people were given the opportunity to explore issues, concerns and expectations about the transition. Young people are fairly well protected in the primary school and the prospect of going to the academy is quite a scary thought, this course allowed them to meet other pupils that will go to the same school and get to know staff at the academy.

I am currently working on a litter campaign with the P7's. This was an idea that the young people came up with as they want to encourage people to keep the town clean. The group have designed posters to go up around the town. These posters will go up in the next couple weeks

Mountain Biking

We have teamed up with the Black Isle Mountain Biking Club enabling some of the young people from Cromarty to attend mountain biking sessions on Tuesday nights from 7pm – 8.30pm

Each week young people that attend really enjoy the sessions.

There is a Mini Downhill Race on Saturday 28th May for young people to take part in. This is a very rare completion to take place in the Black Isle.

Easter Programme

In the Easter Holidays there was a weeklong activity programme ran:

Representing Cromarty – where young people worked with Issie

Fusion – Dancing with Antonia Cookwell, Bakewell, Pump FX

Paintball

Highland Print Studio – Young people got the opportunity to attend the print studio in Inverness to find out about it and got the chance to use some of the machines to create their own prints, John explained to the group what the different types of machines do and the various different types of prints. The group made 2 tone prints.

Getting to know your techno at Inverness College – the group delivered a GTKYT session at the Adult Literacy's Day conference, the Fortrose Academy group won an Award some young people from Cromarty were in this group.

Pump FX

This is a small group of young people who are getting the chance to take part in a work out class. The benefits of this class are:

Benefits of Pump FX:

- Burns Calories
- Improves Strength
- Improves General Fitness
- Shapes and tones muscles
- Improves bone density

All of the young people have really been enjoying this class.

Awards

11 young people from the Black Isle received Highly Commended Awards from the Lord Lieutenant Janet Bowan for their volunteering in the Black Isle 5 of the young people are the volunteers from the Jnr Youth Café

The Getting to Know Your Techno Group from Fortrose Academy with some Cromarty young people in it have won a Highland Wide Award from The Highland Adult Learning Partnership for their intergenerational work with the older people

This group also won a Scotland Wide Award from Generations working together for an established project – one that is over 12 months old.

Representing Cromarty Project

Young people have attended different sessions with Issie McPhail work on the representing Cromarty Project this project is a research project about health and wellbeing enabling us to test out new methods to learn about daily life and pastimes, in Cromarty, from the point of view of children & young people. To use methods suited to intergenerational work. To learn about daily life and pastimes in the other 4 communities, participating in the Representing Communities project – Young people were given the opportunity to tell us things they like about Cromarty and things they don't. Young people's thoughts were fed into the Community Council to see if there was anything the Community Council could do.

Young people went out into the community to places that they play or hang out and gave a short description of what they do in these places and why they like them.

There was dinner held for some people from each of the 4 communities in April. Everyone was asked round the table about what they do and what they have been doing for this project.

Tennis

On a Saturday morning young people have been getting the chance to take part in tennis coaching with a professional coach from Inverness Tennis Club. All of the young people have really been enjoying this coaching.

This is supported by Vicky Benjamin & The Tennis and sports Club

The tennis club meets on the last Wednesday of every month.

Volunteer & Training

At the Youth Café we can over 10 volunteers gaining new skills and delivering different activity to the young people. The young people are learning how to play different games and then are picking up skills from the volunteers

All of the young people that help at the different clubs are all gaining hours towards their Saltire award.

I am currently studying at the North Highland College in Alness doing my SVQ level 3 in Youth Work

I have attended:

- First Aid Training

What makes a Man training this training was about - Involving men to tackle stereotypes and the importance of engaging boys and men in the prevention of all forms of violence

Over the next few months:

There is going to be lots of exciting activities coming up:

- Fusion – Activities for young people
- Summer Programme
- Dancing with Antonia,
- Working with Issie on the Representing Cromarty Project and the Final Exhibition.
- Sailing

Thank you for your continued support of the Cromarty Youth Café and in particular, the position of Assistant Youth Worker.

Fraser Thomson
Assistant Youth Worker
Cromarty Youth Café
Cromarty Victoria Hall

Finance Report – Cromarty & District Community Council			
Agenda Item No 13 - Treasurer's Report			
Period: 21/3/2016 to 24/4/2016			
General Income			
Youth Café contribution to basketball hoop	£	150.00	
Less:			
General Expenditure			
Secretarial Services - March	£	50.00	
Garage rental Oct 15 - Mar 16	£	65.00	
Cromarty Live renewal	£	29.95	
Increase/Decrease in Accumulated Fund		£5.05	
Fund Income			
Less:			
Fund Expenditure			
Monday Club Fund - March lunches	£	171.50	
Gala Day Fund - hire of Victoria Park	£	143.40	
Increase/Decrease in Other Funds		-£314.90	
Net Assets			
Bank & Cash in hand balances as at 24/04/16	£	6,846.67	
Accounts receivable	£	81.00	NTS
Total Net Assets at 20/3/2016	£	6,927.67	
<i>Comprising:</i>			
Community Council Accumulated Fund	£	1,309.31	
Provision for Guide Book reprinting	£	393.30	138 sold at £2.85 cost
Seaplane Plinth Fund	£	48.93	
Bonfire Night Fund	£	1,102.86	
Splash & Dash Fund	£	721.72	
Monday Club Fund	£	145.80	
Community Christmas Fund	£	-	
Gala Day Fund	£	3,965.93	
Emergency Resilience Fund	-£	960.18	
Tractor Operations Fund	£	200.00	
	£	6,927.67	
Estelle Quick 24/04/16			

Appendix G

Agenda item 13

Appendix H

Agenda item 14

Meeting 13th May 2016

Location - Cromarty

Topic - Update on outstanding issues from meeting held 12th July 2013, 26th March 2014 and 15th July 2014 2nd October 2014 21st April 2015 10th September 2015

In attendance - **Graham MacKenzie (Highland Council), Councillor Craig Fraser ward 10 Shelia Currie (Cromarty resident items 1, 2, 3, 4)**

Apologies - None

This meeting was arranged to **discuss, report and update progress made from last report dated 210th September 2015**. The baseline of the report is the overview of meeting dated **13th May 2016**.

1. **Scruffy area next to the ice house** - Initial action required to prune, dig out unwanted shrubs and self-seeded trees to give basic structure for future planting and ongoing maintenance also using original work plan from 1992. Reinststate path at side of ice house (ISS to price this initial work). DLO to liaise with relevant departments and ISS to achieve low maintenance focal area. Commitment required from DLO or community to maintain simplified planting scheme. **No progress from last year - main issues remain as noted. Graham to liaise with for overview of what needs to be actioned, with times and dates**
2. **Bank** - that runs along Braehead to fenced area - Scrub to be cleared and cut back to base of bank. Initial works to be costed and subject to acceptable rates, works completed by ISS. Details with ISS finance team. Not started - flail mower and strim - Witch Elm tree to be tidied at its base to allow ease of mowing -grass in this area out of specification (OFS). **Now completed can remove item at next meeting. Note - grass seed for base of Witch Elm tree.**
3. **Links** - Shore side looking a great deal better and manageable ISS to continue to cut grass to shoreline. Some large stones that have been thrown up from the beach have been removed - grass although tidy is OFS in areas - Braehead bank not cut as previously agreed. **Now request to leave 1-2m grass from shoreline to re-establish Marram grass and other vegetation to reduce potential for beach erosion. Access areas to beach to be identified with flags (HC to supply) this action to be communicated to contractor. Regular monitoring required.**
4. **Links** - Full area on contact maps to be maintained by ISS. Braehead slopped side grass to cut to line up with trees initial cutting has started. Extended area to be added (at minimal cost) to ISS contract for maintenance - **Contractor to avoid strimming at base of trees, suggested 450mm to reduce the chance of bark damage to the trees. Allow bare areas of bank to grow back. Grass to for bare areas**

5. **Signage to Allen Square loos** - Indicative costs received from Highland Council further discussion to be held with Cromarty Community Council. **Re-cost sign and repeater sign at Duke Street - Bank Street.**
6. **Byre** - Tall **Escalonia bushes** to be pruned hard back to 1.5m with annual growth bushes to be maintained between 1.5 to 2m - this action will be unsightly to start with but in longer term be more manageable. Additionally this will still provide wind protection and open the view to the firth. Initial work and hard prune only viable if DLO accept on-going maintenance - **Not addressed - Grass out of specification, hedge to be trimmed as previously agreed, also Graham will liaise with HC horticulturist**
7. **Right-hand corner Marine** - Bushes at corner of Bayview Crescent to be removed and area grassed - additional point bushes opposite flat number 12 to be cut (topped) to a height of 1.2m this action will tidy and enhance the area for residents
8. **Townlands Park** -play equipment to have modern maintenance free grass matting - **not actioned - impact bark under swings OFS**
9. ***Townlands Park** - Jet patcher to be used to improve damaged road surface has the potholes are not only damaging vehicles. But more importantly are trip hazards and are a health and safety issue due to small children and elderly residents that live in Townlands Park.
10. **Victoria Park** - temporary repairs to close gaps in perimeter fence - **still not repaired this is a health and safety issue were young children could run onto the road. Consider changing impact zone bark below play equipment to modern maintenance free grass matting still to be discussed. Bark under play equipment needs to be levelled "lack of maintenance" The Christmas lights electrical cabling to be checked to make sure that there are no health and safety issues. One section of the gate by the bus shelter requires new latch**
11. **Bus timetable** - At Victoria hall need new Perspex repair
12. **War Memorial** -Grass out of specification (OFS) remove broken benches
13. **Burial grounds** - Gaelic Chapel access to the chapel needs to be closed on health & safety grounds - grass has been cut and is looking a lot better - New Wester burial ground grass OFS -sunken lair at plots line number E43 to be re-laid not confirmed as actioned
14. **War Graves** - Safety fence to be erected on the edge nearest the Paye as there is a 2.5m drop to the road. This has been mentioned in the past but nothing has been actioned this is a public safety issue.
15. **The Paye** - Right-hand ditch (towards Church Street) to be cleared this will reduce potential flooding at the junction of The Payne, Church Street and Big Vennel
16. **Big Vennel** - Jet patcher to fill potholes
17. **Drainage Survey** - Graham Mackenzie (HC) suggested a drainage survey to confirm drainage runs and road gully's at Big & Little Vennels due to past flooding at these locations
18. **Feedback from local member Councillor Craig Fraser** - From my last report dated 10th September 2015 Again I am disappointed to have to advise that progress has been very slow with very little progress on these items. There are some new points added but

these should be removed by next meeting. Graham agreed to put timescales to the above points.

19. Post meeting note: ??????????

END OF REPORT - Councillor Craig Fraser 15th May 2016.

Appendix I

Agenda item 19

Land To South West Of Greenhill Cottage Rosefarm Cromarty

Ref. No: 16/02287/ADV | Received: Thu 19 May 2016 | Validated: Thu 19 May 2016 |

Status: Awaiting decision

Land To North East Of Greenhill Cottage Rosefarm Cromarty

Ref. No: 16/02290/ADV | Received: Thu 19 May 2016 | Validated: Thu 19 May 2016 |

Status: Awaiting decision

Land To West Of Hideaway Shoremill Cromarty

Ref. No: 16/02141/FUL | Received: Wed 11 May 2016 | Validated: Mon 23 May 2016 |

Status: Awaiting decision